

GWSC Club Volunteering and Allocation Policy

Volunteering Policy

Volunteering keeps our club running. The volunteering slots available are:

- Helpers on committee boats for club and open meeting racing
- Safety boat crew
- On shore help at open meetings, car park marshals, tractor marshals and shrimp control
- Working party members to help maintain the club's infrastructure

The minimum expectations for Club members volunteering duties are:

- Adult and Youth sailing members – one duty per year;
- Sunday Racers - Adult and Youth sailing members who race on a Sunday – one additional duty ie two duties per year, preferably to support Sunday racing
- The Wednesday Evening Series is self-resourced. If you wish to race in this series you are expected to volunteer to support the series in addition to the expectations above.

Allocation Policy and Procedure

The aim of the club's policy for allocating Committee Boat crew and Safety Team (CB&ST) for club racing is to reduce the number of last-minute vacancies in the duty roster and reduce club administration costs.

All club sailing adult and youth members will be eligible. However, the intention is that all those members who participate in club racing will be expected to undertake the duties needed to successfully run club racing.

The procedure for duty allocation is as follows:

1. Dates will be added to DutyMan by the office for all vacancies for the Committee Boat and Safety Team in six month periods. April to September and October to March.
2. Working parties will be added during the year but will not be part of the allocation procedure.
3. Race Officers will be emailed first and asked to choose dates for the volunteering period. There will be a period of 3 weeks to volunteer and then allocation will commence.
4. Club racers (Sunday and Wednesday) will be emailed next. The procedure will be as above for Race Officers. Allocation will be according to the preference chosen and stated on the members' WebCollect record.
5. Members will be advised of their duty by email from the Office, to the email address on WebCollect.
6. If a member is unable to fulfill their duty (either chosen or allocated) a swap will be required. The competent replacement to undertake the Duty remains the responsibility of the member.
7. The office will endeavour to allocate a mixture of experienced and inexperienced members to a date.
8. If there are 'no-shows', i.e. a volunteer or allocated member for a CB&ST Duty does not arrive at the Club in time to carry out their duty, the Race Officer for the day will decide whether to postpone or cancel racing.